河南省“小小科学家科技创新操作室”申请书

申 请 单 位：

主 管 部 门：

申 请 日 期： 年 月 日

**河南省科学技术厅**

**二○二一年制**

填 写 说 明

1. 本申报书为申报单位申请河南省“小小科学家科技创新操作室”的重要文件，各项内容须认真填写。

2. 各表内栏目及文字阐述部分不得空缺，文字阐述应清晰、简明扼要、重点突出，各表内栏目如无此项内容时应填报“无”。

3. 申报书中的单位名称，请按规范全称填写，并与单位公章一致。

4. 申报书中未列但需说明的内容可加附页，相关证明文件等材料应作为附件一并报送。

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| 一、基本情况 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 单位名称 | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 负责人 | | | | |  | | | | | | | | | | | | | 电话 | | | |  | | | | | | | | | | | | | | | |
| 手机 | | | |  | | | | | | | | | | | | | | | |
| 通讯地址 | | | | |  | | | | | | | | | | | | | | | | | 邮政编码 | | | | | | | |  | | | | | | | |
| 操作室  分管部门 | | | | |  | | | | | | | 操作室负责人 | |  | | | | | | 职务/  职称 | | | | |  | | | | | | 电话 | | | | |  | |
| 手机 | | | | |  | |
| 联系人 | | | | |  | | | | | | | | 职务/职称 | | | |  | | | | | | 电话 | | | | | |  | | | | | | | | |
| 传真 | | | | | |  | | | | | | | | |
| 手机 | | | | |  | | | | | | | | | | | | 电子  邮箱 | | | | | |  | | | | | | | | | | | | | | |
| 占地面积（m2） | | | | |  | | | | | | | | 建筑面积（m2） | | | | | |  | | | | 操作室面积（m2） | | | | | | | | | | |  | | | |
| 员工总数 | | | | |  | | | | | 高职 | | |  | 中职 | | | | |  | | | | 初职 | | |  | | | | | | 其他 | | | |  | |
| 专 职指导教师数量 | | | | |  | | | | | | | | 兼 职指导教师数量 | | | | | |  | | | | | | | | 在校学生总数 | | | | | | |  | | | |
| 近三年来已支出青少年科技创新工作经费（万元） | | | | | | | | | | | | |  | | | | | | 计划支出青少年科技创新工作经费（万元） | | | | | | | | | | | | | | |  | | | |
| 近三年来已投入资金  （万元） | | 实验场地及设备 | | | | | | | | | | |  | | | | | | 计划投入资金  （万元） | | | | | 上级经费 | | | | | | | | | |  | | | |
| 宣传设施 | | | | | | | | | | |  | | | | | | 自筹经费 | | | | | | | | | |  | | | |
| 资 料 | | | | | | | | | | |  | | | | | | 其他投入 | | | | | | | | | |  | | | |
| 开放天数/年 | |  | | | | | | | | | | | 主题活动次数/年 | | | | | | | | | |  | | | | | | | | | | | | | | |
| 已接纳科研实验活动人数 | | | | | | | | | | | | |  | | | | | | 参与科研实验活动人数/年 | | | | | | | | | | | | | | |  | | | |
| 操作室的主要学科特色领域 | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 二、操作室组成人员情况 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 姓 名 | | | 性别 | | | 出生年月 | | | | | 所学专业 | | | | | 现从事  专业 | | | | | 职务/  职称 | | | | | | | 工作单位 | | | | | | | 专、兼职情况 | | |
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| 所列人员指导青少年科技创新的能力表述：    （可加页） | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 三、已开展青少年科技创新活动的主要内容及取得的成果情况（包括青少年科技创新活动的主要内容、经费投入、场所和设施、已有的仪器设备、配套的管理制度、获得的成果、具有科技创新潜力的青少年等） | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| （可加页） | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 四、主要建设方向及特色 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| （可加页） | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 五、实施方案 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 整整体推进策略 | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 基基础设施建设 | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 课课程建设 | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 师师资队伍建设 | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 管管理制度建设 | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 其其他 | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 六、提供的证明材料目录 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1、机构登记（注册）证明复印件（加盖公章）；  2、获得各类创新大赛奖项统计表（其中：提供5项以上最高等次获奖证书复印件）、专利证书复印件；  3、指导教师获得各类创新大赛奖项的证明材料复印件；  4、获得市级以上相关部门关于科普工作表彰荣誉证明材料复印件；  5、其它与实验室相关证明材料。 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 七、小小科学家科技创新操作室具体绩效目标表 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **指标类别** | | | **序号** | | | | | **指标名称**  **（参考举例）** | | | | | | **预期指标值**  **（参考举例）** | | | | | | | | | | | | | | | | | | **考核方式方法** | | | | **考核指标分值** | |
| 任务产出指标（20分） | | | 1 | | | | | 开展科普活动情况 | | | | | | 开展科普活动、应用科普课程资源、举办科普讲座、培训、交流活动等情况 | | | | | | | | | | | | | | | | | | 专家评价  第三方评测 | | | |  | |
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| 能力建设指标（20分） | | | 1 | | | | | 科普能力建设情况 | | | | | | 具有完善的组织、人力、财务等制度保障，具备与操作室建设相相应的科普场所、设备、器材及课程资源 | | | | | | | | | | | | | | | | | | 专家评价 | | | |  | |
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| 人才队伍指标（10分） | | |  | | | | | 工作队伍建设情况 | | | | | | 操作室专（兼）职人员人数，职业技能培训情况 | | | | | | | | | | | | | | | | | | 专家评价 | | | |  | |
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| 发展规划指标（10分） | | | 1 | | | | |  | | | | | | 未来三年操作室建设规划及每年度目标是否科学合理 | | | | | | | | | | | | | | | | | | 专家评价 | | | |  | |
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| 效益指标  （20分） | | | 1 | | | | | 社会效益 | | | | | | 操作室覆盖学生情况，组织参加省市科普示范活动、比赛、培训、讲座等情况，获奖情况，媒体报道次数等 | | | | | | | | | | | | | | | | | | 专家评价  第三方评测 | | | |  | |
|  | | | | | …… | | | | | |  | | | | | | | | | | | | | | | | | |  | | | |  | |
| 项目管理指标（20分） | | | 1 | | | | | 指标1 | | | | | | 各项工作进度按计划进行，按时完成 | | | | | | | | | | | | | | | | | | 专家评价 | | | |  | |
| 2 | | | | | 指标1 | | | | | | 预算合理、管理规范、专账核算，未出现严重违规违纪问题 | | | | | | | | | | | | | | | | | | 专家评价 | | | |  | |
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| 八、申报单位意见 |
| （单位盖章）  年 月 日 |
| 九、所在省辖市科学技术行政部门推荐意见 |
| （单位盖章）  年 月 日 |